

Internship at the OECD Southeast Asia Regional Programme

The Southeast Asia Regional Programme (SEARP) - officially launched in May 2014 - aims to strengthen the engagement between the OECD and ASEAN member countries with the view to support the regional integration process and national reform priorities. The Programme provides a platform for exchange of good practices, facilitates the access to the expertise of the OECD and adherence to its instruments. The initial focus areas are: tax, investment, education and skills, small and medium-sized enterprises (SMEs), regulatory reform, and connectivity and public-private partnerships (PPPs).

The SEARP Programme located at OECD headquarters in Paris, is looking for an intern to join the team for **a period of 6 months starting in July to September 2014**. Interns must be enrolled as a student during the duration of the internship.

The internship offers the successful candidate the opportunity to improve their analytical and technical skills as well as the experience to work in a truly international environment.

Tasks of the intern:

- Main task: the intern will participate in the preparation of a report on risk mitigation instruments for long-term investments. This includes documental research and analysis, interviews of relevant market players, and participation in drafting the report.

Further tasks would further include:

- Support the organisation of an international conference, including liaising with participants and helping with the numerous logistical aspects of an international event.
- Participate in the preparation of information material.
- Compile country reviews and providing background information on relevant policy areas.

Qualifications for applying for an internship:

- Enrolled in a higher education degree programme in economics, business administration or law
- Excellent knowledge of English
- Regional experiences would be an advantage
- Capable to work in a team and in a multicultural and international environment
- Very good computer skills and Microsoft office applications (Word, Excel, PowerPoint)

Application Deadline: 6 July 2014

Please send your CV and cover letter to **Mr. Knut Gummert** (knut.gummert@oecd.org).

Please indicate your availability for the internship in the cover letter.